

# THE NFB IS HIRING!

## SENIOR LIBRARY TECHNICIAN

As Canada's public producer and distributor, the National Film Board has been sharing our country's stories and pioneering breakthroughs in audiovisual storytelling since 1939. A world-renowned creative laboratory with a mandate to tell stories that reflect the full spectrum of Canadian lives, perspectives and experiences, the NFB has been recognized for its leadership in gender parity, Indigenous media and working with creators from underrepresented communities. Our network of studios works with emerging, mid-career and established creators from across Canada—creators who are passionate about excellence in storytelling and exploring the issues that matter—in documentary, animation, interactive and immersive works.

### YOUR OPPORTUNITY

- A full-time, permanent position, working in the Business Intelligence, Library and Archives department in the NFB's accessible headquarters office in Montreal.
- An exciting mandate, which includes:
  - Cataloguing and indexing NFB productions, acquisitions and other documents managed by the reference library, in internal systems;
  - Supporting on-going development, improvement and maintenance of quality NFB bibliographical data and collection management systems;
  - Contributing to the ongoing development, improvement and application of NFB cataloguing and indexing policies, practices and tools;
  - Supporting and advising end users of the NFB collection and the library collection;
  - Promoting the NFB Collection Management and Library Services.
- A salary in the range of \$55,631 to \$69,054, and a variety of employee benefits—medical and dental insurance, pension plan, paid leaves, and more—in a unionized position covered by the Canadian Union of Public Employees, Local 2656.

### ABOUT YOU

#### You possess:

- a university degree in Library Sciences, Library and Information Sciences or Information Management or equivalent training and direct experience;
- a minimum of three (3) years in a similar position;
- sound knowledge of the principles and practices of a professional library;
- up-to-date knowledge in the fields of documentary resources, collection management, information management and systems, new and emerging technologies;
- oral and written proficiency in both official languages (French and English);
- ability to establish and maintain effective communications and work relations with a broad range of staff at different levels and in different sectors;
- ability to embrace change, to easily learn new technologies and to keep up with new ideas in technology and librarianship.

If you are interested in this position and have the above qualifications, we invite you to apply in writing, including a copy of your **resumé**, to **rh-hr@nfb.ca**, by **August 3, 2018**, citing **competition number SN-00021456**. We will continue to receive applications after the deadline in consideration for future opportunities. We invite you to look at the detailed job description for this position on the [nfb.gc.ca](http://nfb.gc.ca) website.

*The NFB is committed to building a skilled, diverse workforce that's reflective of Canadian society. It promotes initiatives such as employment equity and encourages candidates to voluntarily indicate in their cover letter if they are a woman, an Indigenous person, a person with a disability or a member of a visible-minority group.*

*The NFB is also committed to developing inclusive, barrier-free selection processes and work environments. Feel free to advise us of any accommodation needs.*

*Please note that only applicants selected for an interview will be contacted.*